



## Introduction to Islam & the Muslims Course

*One day Islamic Awareness training event*

<b>Venue:</b>	IDC,
<b>Date:</b>	TBC
<b>Time:</b>	9.30 am to 4.00 pm

IDC is offering a one day training course designed to raise awareness and understanding of Islam and the Muslim community.

As many Muslims are employed within the public and private sectors, there is a great need for organisations to learn more about Islam in order to promote equal opportunities and awareness of potential issues and sensitivities.

This course would be ideal for:

- Those who wish to increase their knowledge about Islam.
- Non-Muslim Public and Private Sector professionals such as: Sure Start Workers, Teachers, HR, Healthcare workers, Social Workers, Police etc. working with/alongside Muslim Communities and Media who broadcast /write about Muslims.
- Policy Makers who wish to promote equal access in service provision and promote equal opportunities, as part of the Race Relations Amendment Act 2000 and Religious Discrimination Regulation.
- Those who are responsible for developing a community cohesion strategy and action plan

The course is also designed to remove any embarrassment which Muslims and Non-Muslims may have within the workplace, as many feel discussing religion is a taboo subject. This course removes such barriers by encouraging an open forum where discussions on tenets of faith and practices, greetings, personal space, etc can take place and ultimately build better staff relations and understanding, and avoid causing offence.

This one day course will provide the following:

- Basic Muslim beliefs and practices
- Observation of the Muslim prayer in the mosque
- Background to Muslims in the UK
- Myth busting and tackling Islamophobia

The course fee is £100 per person and will include:

An information pack, Lunch (Indian food) and Visit to the Mosque

To book please complete & return booking form attached or email details.

**Places are limited and will be on a first come first serve basis**

*For further information please contact Course Administrator on 0191 273 3099*



Dear Colleague,

## Islamic Diversity Centre

### ISLAMIC CULTURAL AWARENESS COURSE

We are running the above short course and would appreciate it if you could please make your staff and colleagues aware of this informative programme.

Evaluations from similar programmes have shown that the course is very useful and informative, and is particularly beneficial for those professionals who work with the Muslim communities from diverse ethnic backgrounds and wish to understand them better. Greater Manchester Police have been a great advocate of such courses by launching it within their department.

The course will be very much participative with many opportunities to ask questions. The prayer area situated within the Mosque Complex will also be visited and this will provide an ideal opportunity to learn about the features of a Mosque and a chance to see how prayers take place.

(Please note that participants will be required to take their shoes off before entering the Mosque and Ladies will be asked to wear a headscarf and trousers or ankle length long skirt.)

**Note:** The fee is only £100, which includes lunch. This is good value for money and therefore is non-refundable in the event of non-attendance, but prospective participants may send someone else in their place.

Please do not hesitate to contact me should you need further information about the course.

Yours faithfully,

*Saeed Iqbal*

Course Director  
IDC

#### **Terms & Conditions**

Should a booking be cancelled within 7 working days of the course date a standard cancellation fee of £25.00 (+vat) will be charged. Cancellations outside of 7 working days will NOT be charged. For cancellations received on the day, the full cost of the course still stands.

IDC hold the right to cancel any course date, in the event of unforeseen circumstances. Should this occur an alternative date will be offered to participants. No cancellation fee will be charged should the alternative date not be taken up and any paid invoices will be reimbursed. Should an alternative date be accepted, original cancellation procedures will stand.



**Islamic Diversity Centre  
Booking form**

**One Day Islamic Awareness Course**

**Course Fees: £100 per person**  
*inclusive*  
A full day training course  
Open questions session  
Information Pack  
One month free email support  
Full buffet lunch

Course Date: \_\_\_\_\_ Course Venue: \_\_\_\_\_

Delegate's Name \_\_\_\_\_ Position Held: \_\_\_\_\_

Organisation: \_\_\_\_\_

Correspondence Address:  
\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_ Position Held: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

I/We enclose a cheque for £ ..... payable to IDC.  
*Please note that IDC is a non-profit making organisation and all proceeds are donated towards resources and other charitable causes.*

This course will be very much participative with many opportunities to ask questions constructively. A visit to the mosque can be arranged. The course provides the ideal opportunity to learn about the features of a Mosque and a chance to see how the prayers are performed.

**PLEASE NOTE:**

- Participants will be required to remove their footwear before entering the Mosque.
- Ladies will be required to wear a headscarf and trousers or ankle length skirt
- An invoice for the fees of £100 per person will be sent to your respective organisation.
- An Asian vegetarian and non-vegetarian lunch will be provided.
- Please contact Abu Tayeb on 07838383206 or email us on [info@idc-online.org](mailto:info@idc-online.org)

*Cancellations must be made in writing. If for any reason your booking is cancelled up to two weeks before the start date, the full fee less a £15 admin charge will be refunded. We regret that no refund will be given if notice of cancellation is received less than 2 weeks before the course date, however substitutions may be made with given notice.*



## Islamic Diversity Centre

Dear All,

### **One day Islamic Awareness training event 'An Introduction to Islam and the Muslim Culture course'**

Currently we have spaces available on the following dates in **October** and **November**, for those who are interested in attending. Please confirm as early as possible to the dates which suit you best, and remember courses are limited to 25 people, so it is important to book early!

The following dates are available in **October**;

- **Tuesday 28<sup>th</sup> October**

The following dates are available in **November**

- **Wednesday 5<sup>th</sup> November**
- **Monday 17<sup>th</sup> November**
- **Tuesday 16<sup>th</sup> December**

We have had excellent reviews for this course and the course content and quality of delivery has been resoundingly positive and beneficial. Please see attached document for more information.

Full lunch will be provided and refreshments throughout the day.

We look forward to receiving your bookings as early as you can and any questions or queries then please do not hesitate to contact us. Bookings can be confirmed by fax, email or post.

Please forward this on to any mailing lists, relevant HR departments, colleagues or associates that you feel may benefit from this course.

Thanks for your time.

*Ash Ali*

Course Director  
IDC



**Who are we?**

IDC is a community based not-for-profit organisation aimed at improving relations between communities through training.

**What's it all about?**

This course is a pro-active and positive approach to give you a better understanding of Muslims in Britain & the Islamic faith. Covering basic beliefs and cultural heritage of the migrants that came and assisted in developing the U.K into the country it has become today.

With the introduction of the Race Relation Amendment Act 2000 and Religious Discrimination Regulation, working with ethnic groups can become a daunting and repressed involvement. But it doesn't have to be that way...

To improve relations there must be understanding and awareness. This removes ignorance and prejudice and most importantly initiates community cohesion and a better workplace.

**How to we achieve this?**

Though one simple means: Correct Knowledge.

Though it may be easier said than done, working with IDC can streamline it effectively and professionally. We are offering you an opportunity to experience a learning environment unite of its kind. Without a full days training you will learn:

- Directly from qualified tutors,
- Be able to learn about work-based situations.
- Open questions and Answer session.
- Workshop and seminars
- Best practice policies.
- Visit a mosque
- Observe the prayer.

**Aims and Objectives**

Provide professional training and education as a medium to bring about community cohesion and remove prejudices about Islam and Muslims in the UK.

Provide support services for professionals in a broad range of capacities.

Tackle Islamophobia in the work place and in British Society as a whole.

Work towards preventing race hate crime as a result of the above.

Work towards removing misconceptions, inaccuracies, misunderstandings and ignorance about the Islamic faith and the Muslims (myth-busting).

**Who will benefit**

<ul style="list-style-type: none"> <li>• Policy makers</li> <li>• Staff Development</li> <li>• Youth Workers</li> <li>• Strategies and Management.</li> </ul>	<ul style="list-style-type: none"> <li>• Public &amp; Private Sector</li> <li>• Frontline employees</li> <li>• Promoters of Equal Opportunities.</li> </ul>
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